

Minutes of Special Meeting of The Shareholders

[ENTER THE NAME OF THE COMPANY]

Pursuant to [THE MEETING WAS CALLED BY], dated [ENTER DATE OF MEETING NOTICE], a special meeting of shareholders of [ENTER THE NAME OF THE CORPORATION] was held at [ENTER STREET ADDRESS OF MEETING], [ENTER CITY, STATE OF MEETING] on [ENTER DATE OF MEETING] at [ENTER TIME OF MEETING].

A quorum of shareholders attended, as shown by the attached roster. Proxies (if any) were examined and admitted as shown by the attached roster.

The meeting was called to order by the meeting's chairman, [ENTER NAME OF CHAIRMAN OF DIRECTORS OR PRESIDING OFFICER].

[ENTER NAME OF THE OFFICER RESIGNING] presented their resignation as [ENTER TITLE OF OFFICER RESIGNING]. Pursuant to the bylaws of the corporation a vote of the [VOTE WAS TAKEN OF] was taken and [ENTER THE NAME OF NEW OFFICER] was elected to replace [ENTER NAME OF THE OFFICER RESIGNING] as [ENTER TITLE OF OFFICER RESIGNING].

There being no further business to come before the meeting the same was adjourned.

[DATE]

[NAME OF SECRETARY]

Secretary

[NAME OF PRESIDENT]

Attest: President